



Kootenai Environmental Alliance

Position Description: CONSERVATION ADVOCATE

Kootenai Environmental Alliance is the oldest non-profit conservation organization in Idaho. Our mission is to conserve, protect and restore the environment in North Idaho, with a particular emphasis on the Coeur d'Alene basin. We are seeking an energetic and motivated Conservation Advocate to help direct and implement the organization's conservation programs and outreach efforts in North Idaho.

Duties and Responsibilities

The position is based in Coeur d'Alene, Idaho. The successful candidate will report to the Executive Director, but will be responsible for designing and implementing conservation programs for the organization. Outstanding communication skills are necessary -- including writing, public speaking and interpersonal skills. The successful candidate will possess exposure to conservation issues relevant to North Idaho and a willingness to learn more. Above all, the position requires passion and commitment to conservation values in the region. Full-time. Non-profit salary commensurate with experience. Health benefits, paid vacation.

Qualifications

- A passionate commitment to the mission of the organization to conserve, protect and restore the environment in North Idaho.
- Enthusiastic, self-motivated, and an independent worker
- Strongly prefer relevant experience in two or more of the following: conservation advocacy; volunteer and leadership development; community outreach and education; fundraising; nonprofit organizational development; grassroots and/or campaign organizing
- Willingness and ability to assist with organizational non-profit fundraising efforts.
- Exceptional writing, editing, research, and analytical skills
- Outstanding interpersonal / people skills
- Good oral communications skills and comfortable with public speaking
- Willingness to work a flexible schedule including evenings and weekends
- Ability and willingness to travel (locally and regionally) when required
- Computer proficiency in Microsoft Word, Excel, and PowerPoint and a willingness to develop additional skills as needed.

To apply

Please send resume and cover letter by September 15, 2010 to KEA@kealliance.org